



VIRGINIA SCHOOL SAFETY AUDIT

What is the School Safety Audit?

In accordance with *Virginia Code* §22.1-279.8, all schools in Virginia are required to complete an annual safety audit. The audit is a **“written assessment** of the safety conditions of each public school to:

- (i) identify and, if necessary, develop solutions for physical safety concerns, including building security issues and
- (ii) identify and evaluate any patterns of student safety concerns occurring on school property or at school sponsored events.

Solutions and responses shall include recommendations for structural adjustments, changes in school safety procedures, and revisions to the school board’s standards for student conduct.”

What are the Components of the Audit?

1.



CRISIS MANAGEMENT PLANS

Completed annually, certified by the Superintendent by August 31

2.



SCHOOL & DIVISION SAFETY SURVEYS

Completed annually by Principals and Superintendents by September 30

3.



SCHOOL SAFETY INSPECTION CHECKLISTS

Completed every three years, certified by the Superintendent by August 31, due again in 2017

4.



SECONDARY SCHOOL CLIMATE SURVEY

Completed annually in Spring, in alternating years for middle and high schools

VIRGINIA SCHOOL SAFETY AUDIT

School-Level Responsibilities



SUMMER 2016

Ready Crisis Management Plans
Review the School Safety Survey

AUGUST 1 – SEPTEMBER 30

Complete the School Safety Survey

FALL/WINTER

Review all Safety Audit components
Complete School Safety Audit Template
and submit to Division Safety
Audit Committee (December 31)

SPRING 2017

Complete Secondary School Climate
Survey (if applicable)

Division-Level Responsibilities



SUMMER 2016

Notify all Principals of
Safety Audit Requirements
Log in to and Update Survey Manager

DUE AUGUST 31

Certify completion of
Crisis Management Plans

AUGUST 1 – SEPTEMBER 30

Complete Division Safety Survey
Review and Certify School
Safety Surveys

SPRING/SUMMER 2017

Collect & Review School Safety Audit's
Submit improvement plans to
Superintendent and/School Board
Certify Safety Audit completion
(August 31, 2017)

The Division Safety Audit Committee is required to annually "review the completed school safety audits and submit any plans, as needed, for improving school safety to the division superintendent for submission to the local school board." DCJS-VCSCS provides a form to assist the committee complete this requirement.

DCJS Virginia Center for School and Campus Safety contacts:

Donna Michaelis — (804) 371-6506

Jessica Smith — (804) 786-5367

James Christian — (804) 786-4303



Virginia Department of Criminal Justice Services
Virginia Center for School and Campus Safety
www.dcjs.virginia.gov